

BOXED RECORDS DATA

ATTACH DATA ENTRY

BARCODE LABEL

HERE

IN NUMERICAL SEQUENCE

1

FROM THRU

RECORD SERIES CODE	INCLUSIVE DATES OF BOX CONTENTS	MO	YR	MO	YR
Describe Box Contents					

ATTACH DATA ENTRY

BARCODE LABEL

HERE

IN NUMERICAL SEQUENCE

2

FROM THRU

RECORD SERIES CODE	INCLUSIVE DATES OF BOX CONTENTS	MO	YR	MO	YR
Describe Box Contents					

ATTACH DATA ENTRY

BARCODE LABEL

HERE

IN NUMERICAL SEQUENCE

3

FROM THRU

RECORD SERIES CODE	INCLUSIVE DATES OF BOX CONTENTS	MO	YR	MO	YR
Describe Box Contents					

ATTACH DATA ENTRY

BARCODE LABEL

HERE

IN NUMERICAL SEQUENCE

4

FROM THRU

RECORD SERIES CODE	INCLUSIVE DATES OF BOX CONTENTS	MO	YR	MO	YR
Describe Box Contents					